

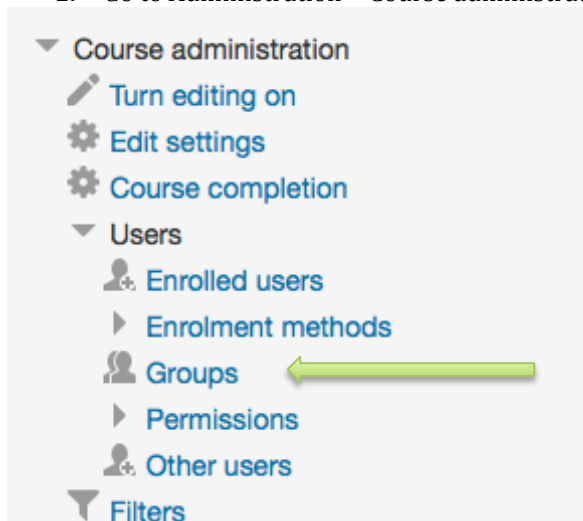
## *Yu-Can Moodle Step-by-Step*

### How to use GROUPS to PERSONALIZE your course

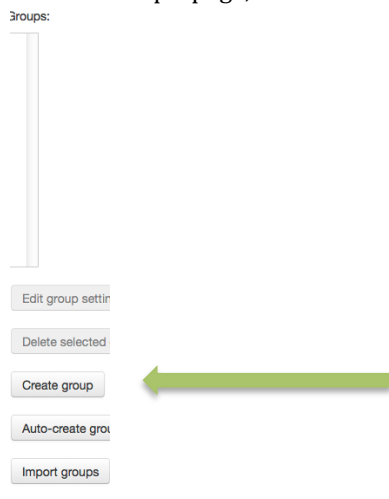
**A teacher can enable and/or restrict student access to course content according to which GROUPS the students have been placed in. Here's how:**

#### ***STEP 1: Set up the groups***

1. **Open** the course
2. Go to Administration > Course administration > **Users > Groups** (as follows):



3. On the 'Groups' page, **select** the 'Create group' button:



4. Name the group and add any other necessary information. Click 'Save changes'.

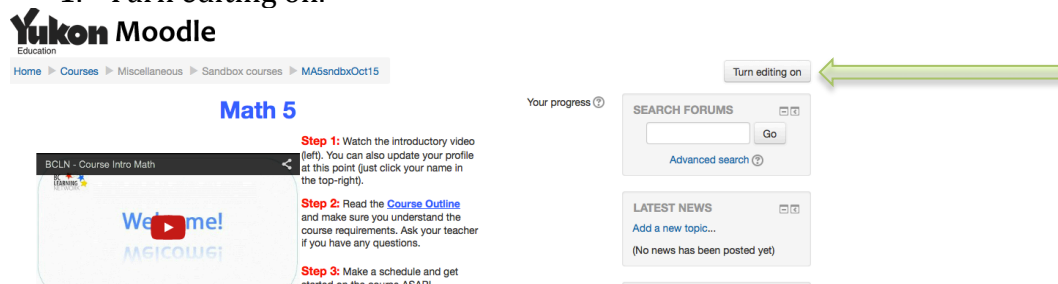
- On the 'Groups' page, select 'Add/remove users':



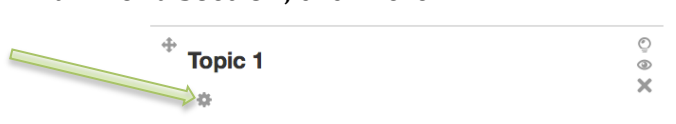
- Select students for the group. When done, click 'Back to groups'.
- Continue until all groups have been created.

## ***STEP 2: Set RESTRICTIONS for each section, activity or resource***

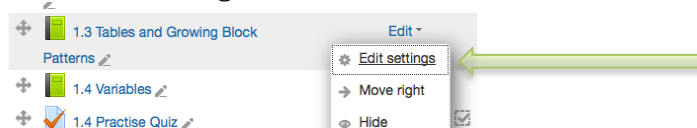
- Turn editing on.



- Scroll to the section, activity or resource you wish to restrict.
  - For a **section**, click here:



- For an activity or resource, click 'Edit' next to the chosen item, then select 'Edit settings':



- On the next screen, scroll to 'Restrict access'. Then click 'Add restriction ...'

From there, you may choose the restriction, determine the settings, add further restrictions if you wish. Remember to hit '**Save changes**'.